



3rd Annual Mayor's Neighborhood Summit
Saturday, November 12, 2005

7:30 a.m. – 3 p.m.

Clarion Hotel and Conference Center
9700 Bluegrass Parkway

CONFERENCE & REGISTRATION INFORMATION

What Is Included

Continental Breakfast & Lunch
Keynote Breakfast & Lunch Speakers
24 Concurrent Workshops
Conference Program and Attendee List for Networking
2006 Neighborhood Leaders Training Opportunity Calendar
Learning New Ideas & Making New Contacts
Conference T-Shirt & Tote Bag

Who Should Attend

Veteran neighborhood leaders or emerging leaders
Citizens interested in strengthening existing neighborhoods
Organizers wanting to establish new neighborhood associations
Residents members of a Homeowners Association, Condo Association, Subdivision, Suburban City,
Neighborhood Watch Club or community group
Not for Profit agencies working with or assisting community building groups
Anyone who is interested in making neighborhoods a better place to call home!

What Will I Gain

Tools to strengthen your association
New contacts as partners to improve your neighborhood
Best practice ideas from another neighborhood leader
Creative solutions to your neighborhood challenges
Strengthened relationships with Metro Government contacts
Improved capacity building for your organization
Friendships to Last a Lifetime!

Conference Features

Bring Louisville Metro Government to You

During this year's Mayor's Neighborhood Summit, we will be hosting the *Mayor's Community Conversation – Neighborhood Style!* At Community Conversations, Mayor Abramson, department and agency directors and metro council members meet directly with you to hear your questions, concerns and ideas. Mayor Abramson will ask all Department Directors to focus their handouts on programs and projects that will be of interest to neighborhood leaders. This is a great opportunity for you to meet new department directors, ask them to be presenters at your association meeting, inquire about a neighborhood challenge that relates to their division and build strong relationships. You may want to bring your camera and have a photograph taken of your group with the Mayor.

Morning General Session – Keynote Presenter

Susan Miller – “How to Re-Energize your Association for Outrageous Success”

Hailing from Louisville, Kentucky, Susan Miller is a motivational speaker who re-energizes people to do and be their best both on the job and off. Get ready to laugh and learn as Susan delivers practical tips to guarantee the success of your association. Author of “Oomph Power”, Susan will add some energy to our morning and get us ready for a day of networking with our peers.

Cut A Neighborhood Commercial

Gather your neighborhood association members and create your own two minute commercial during this year's Mayor's Neighborhood Summit. A video camera will be ready to capture your neighborhood pride. Don't forget to be creative and wear your neighborhood t-shirts, buttons and hats or hold your neighborhood banner or newsletter! Look into the camera and say “My neighborhood is special because...” or “Come to our neighborhood for our annual event...” or “You may not know this historical fact about our neighborhood...” or “Our neighborhood is the home of ...” We will show your neighborhood infomercial on Louisville Metro TV Channel 25.

Lunch with Your Metro Council Representatives

Members of the Louisville Metro Council will attend the lunch session and serve as table hosts. You can choose to sit with your Metro Council Member or with a Council Member that you want to meet. Metro Council Members will also be available during the post-lunch Mayor's Community Conversation-Neighborhood Style! Come ready to network with your elected officials, invite them to be presenters at your neighborhood meeting, take a group photo with your Metro Council Representative and build strong relationships.

Training Galore!

Last year, attendees asked for shorter workshops but more of them. We listened and we delivered! This year's Mayor's Neighborhood Summit boasts three concurrent workshop sessions with eight choices in each session offering a total of 24 training opportunities! Choosing which session to attend will be difficult so bring a buddy and divide up the sessions. Some workshops have limited seating and fill up quickly. Register early to obtain the classes you desire. Workshop seats will go to class registrants first. Five minutes before workshop start time, the class will be open on a first come-first served basis.

Share Table

Promote your neighborhood, its programs and events. The Summit is an opportunity for you to share your best practices - newsletters, membership brochures, new member welcome packet, event flyers - with other associations and recruit attendees to your neighborhood events. You will find a "Share Table" near the registration area. Feel free to display your materials or pick up some new ideas for yourself!

Information Fair

In addition to all the Louisville Metro Departments attending the Mayor's Community Conversation-Neighborhood Style! you will be able to gather valuable information at the Information Fair. Not-for-profit agencies that assist community building groups will have valuable handouts as well as for-profit companies who could be potential partners for your neighborhood programs and events.

Start Networking – Make New Friends!

The morning "Coffee and Conversation" Networking Opportunity will be hosted by the **Louisville Coalition of Neighborhoods**. As you arrive at the Mayor's Neighborhood Summit, a Louisville Coalition of Neighborhoods (LCON) volunteer will greet you. Formed in 2001, LCON is a resource for all neighborhood organizers. Enjoy a cup of coffee and continental breakfast and let the LCON volunteers introduce you to other neighborhood leaders.

Door Prizes

Your conference evaluation form is your entry ticket to win wonderful door prizes. You must be present to win the grand prize drawing held at 2:45 p.m.

Registration Information

5-Ways to Register

Mail: Use the registration form mailed to you or downloaded from our web site www.loukymetro.org/neighborhoods (click on Summit Logo) and mail to
The Convention Connection
Attention: 2005 Mayor's Neighborhood Summit
8215 Shelbyville Road
Louisville, KY 40222

Phone: 502-574-3380 and register over the phone (if you are paying by credit card)

Fax: 502-394-9931 (if you are paying by credit card)

Email: steutermann_cc@bellsouth.net

On-Line:

Early Bird Registration Fee: \$10

Early Bird Registration is \$10. Please mail your completed registration with check, money order or credit card **postmarked by Friday, November 4th** to receive the Early Bird Registration discount. Only registrations received by November 4th will be listed in the Official Conference Attendee List.

On Site Registration Fee: \$20

On-site registration is \$20. After November 4th, registration will be in person only at the Clarion Hotel & Conference Center on day of Summit - November 12.

Register Early! Many workshops have limited seating, so register early to get the classes you desire.

Cancellations: Send cancellations to steutermann_cc@bellsouth.net

We must guarantee meal functions with the hotel, so please be considerate and cancel your registration if you are unable to attend.

Substitutions/Replacements

Any requests for substitutions/replacements need to be in writing by email, mail or fax seven days prior to the Summit. Unfortunately we are not able to accommodate changes by phone.

Refunds: No refunds will be granted for conference registration fees.

First Time Attendees

First time attendees will be identified with a special ribbon attached to their name badge. Please make every effort to welcome first time attendees to the Mayor's Neighborhood Summit. Be a Leader and Mentor a first time attendee!

Scholarships

Louisville Metro Government wants training opportunities open to all residents. If the registration fee causes a financial hardship, attendees may request a scholarship. To ask for a scholarship, a request must be submitted in writing listing the reason for the need of the scholarship. Scholarship awardees will be notified approximately one week prior to the event. Any scholarship winner who is a "no show" without proper notification of cancellation to the Department of Neighborhoods will be precluded from receiving a scholarship for a full year. Send requests for scholarships to:

Lisa Franklin Gray
Louisville Metro Department of Neighborhoods
400 S. First St.
Louisville, KY 40202
fax to 574-4227
lisa.franklingray@loukymetro.org

General Information

Conference Name Badge

Your conference name badge is your entry ticket to all conference events. You will receive your name badge with your registration materials.

Bring A Buddy

The 2005 Mayor's Neighborhood Summit will have three concurrent workshop sessions. Attendees will have a choice of 8 workshops per session. This means there are 24 training workshop options! You will want to attend multiple sessions, so this is an excellent opportunity for you to bring a co-worker, peer, staff member or a buddy. Divide up the workshops to attend alternate sessions and share the knowledge with each other and other neighborhood leaders following the Summit.

Conference Attire: Business Casual.

Special Accommodations: Louisville Metro will do our very best to accommodate your special needs. To ask specific questions about conference facility accessibility, please call the Clarion Hotel at 502-491-4830. If you have special dietary requirements, please contact us within seven days of the Summit.

No Smoking Policy

The Clarion Hotel Conference Center is a no-smoking facility. For the comfort and health of all attendees, smoking is only permitted outside.

Parking

Parking is free. Follow the event signs and park in the adjacent lot. Enter the Clarion Conference Center front door on Plantside Drive.

Questions???

Call MetroCall 311 or 574-5000

Louisville Metro Department of Neighborhoods & Community Outreach

400 S. First Street

Louisville, KY 40202

(502) 574-3380

(502) 574-4227 FAX

MetroCall 311 or (502) 574-5000

neighborhoods@loukymetro.org